

Piney Lake Facility Policy Information UNCG Student Groups and Affiliated Groups

Facility Hours

Piney Lake is available 8:00am to 11:00pm daily with the exception of University holidays. All events must be concluded and off the Piney Lake campus by 11:00pm. The ***Piney Lake Contract*** does not include participation in the Informal Recreation Program. The Picnic area may not be reserved during Informal Recreation hours.

Booking Requirements

To reserve Piney Lake facilities call **336-334-4273**. Lodge reservations must be requested at least two weeks prior to event date. Note: Reservations for the Hilltop Lodge may not be made more than 30 days prior to the event. A signed ***Piney Lake Contract*** must be returned at least two weeks prior to the event.

Team QUEST Program

A reservation for Piney Lake facilities does not include use of the Team QUEST program. The challenge course elements on the property are strictly off limits to all group members while on the property. Team QUEST is an excellent training tool for groups interested in organizational development. To set up a program for your organization please call 336-334-4855.

Lake Usage and Informal Program

Usage of the lake and Informal Recreation Program is strictly prohibited unless the following requirements are met. (1) Event is scheduled during Informal Recreation hours and (2) Participants are UNCG students with valid UNCG ID card or (3) Participants are UNCG faculty/staff with valid UNCG ID card, and Piney Lake membership card or have paid daily fee. UNCG faculty/staff and their guests must sign a ***Piney Lake Release Agreement***. Minors, age 17 and under, must have a ***Piney Lake Release Agreement*** signed by their parent or legal guardian. ***Piney Lake Release Agreements*** can be obtained the day of the event or downloaded from the Piney Lake website at campusrec.uncg.edu/piney/rates.

Facility Usage

The group agrees to abide by and to insure that its members and participants comply with all applicable laws, UNCG policies and rules, including, but not limited to, all non-discrimination, sexual harassment and alcoholic beverage policies. For detailed UNCG facility use guidelines please see: uncg.edu/apl/POLICIES/iip007.html. Smoking and other tobacco products are prohibited on the property. Pets must be leashed and owners are responsible for cleaning up pet waste. The use of facility fireplaces is prohibited without the consent of the Assistant Director of Informal Recreation. Groups are responsible for cleaning up after themselves and leaving the facility as they found it.

Charges

- **Student Groups:**

All student groups will be charged a rate of \$15/hour to cover staffing costs. In addition, a security deposit of \$75 is required. The deposit shall be held as security for any damages to property or facilities. If there are no damages, or there is a portion of the deposit remaining after subtraction of the costs of damages, the security deposit will be returned or the remaining balance will be refunded. Groups going beyond scheduled usage/rental times will be charged \$50/hour for each hour over scheduled time.

- **Academic/Administrative Groups:**

Limited funds were made available for Academic/Administrative groups to use Piney Lake facilities at no cost. This opportunity is available while funds are still available. The group shall be responsible for all damages or injury to, or loss of any property resulting from the negligent and/or intentional acts or persons associated with this event.

Billing Policy

- **Student Groups:**

Student groups are required to send two checks with signed copies of *Piney Lake Contract*. The first check shall reflect the hourly rate to cover staffing costs. The second check shall reflect the \$75 security deposit. Both checks and *Piney Lake Contract* must be received at least 2 weeks prior to the event. Payment should be made to UNCG Campus Recreation.

- **Academic/Administrative Groups:**

Piney Lake Contract must be received at least 2 weeks prior to event.